
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 MARCH 2024
REPORTS TO COUNCIL – GENERAL MANAGER

1. INTEGRATED PLANNING AND REPORTING FRAMEWORK TIMETABLE

Author	Director Governance
Responsible Officer	Acting General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies D.P. – 4.3.1.1 Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual budget

Executive Summary

This report is presented to Council to consider the timeline to adopt the Integrated Planning and Reporting documents.

Report

Council is required to have a four-year Delivery Program (DP), a ten-year Long-Term Financial Plan (LTFP), and an Operational Plan (OP) adopted before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the DP.

The DP, LTFP and OP must be publicly exhibited for at least 28 days and public submissions can be made to Council during this period.

The following timeline has been prepared to meet this requirement: -

Wed, 10 Apr 2024	Ordinary Council Meeting
Wed, 22 Apr 2024	IP&R papers provided to Councillors prior to workshop
Tue, 30 April 2024	IP&R Workshop with Councillors
Wed, 2 May 2024	Finalisation of draft IP&R documents
Wed, 8 May 2024	Ordinary Council meeting to endorse draft IP&R documents to go on public exhibition
Fri, 10 May 2024	Draft IP&R documents placed on public exhibition for 28 days
Fri, 7 Jun 2024	Public exhibition period closes
Wed, 19 Jun 2024	Preparation of final IP&R documents and report with submissions for consideration
Wed, 26 Jun 2024	Ordinary Council Meeting - Adoption of final IP&R documents

1. INTEGRATED PLANNING AND REPORTING FRAMEWORK TIMETABLE (Cont'd)

Financial Implications

Consideration of Operational Plan 2024/2025 and Long-Term Financial Plan

Legal and Regulatory Compliance

Integrated Planning and Reporting framework requirements as required under the Local Government Act 1993.

Risk Management Issues

Adherence to timeframes for the adoption of final documentation.

Council will need to hold its Ordinary Meeting on 26 June 2024 to allow time for public exhibition and consideration of submissions prior to adoption of the DP, OP and LTFP.

Internal/External Consultation

A workshop is scheduled for Tuesday 30 April 2024 with Councillors to consider draft documentation.

Attachments

- Nil

RECOMMENDATION

That Council holds its Ordinary Meeting on 26 June 2024 to adopt the final Integrated Planning and Reporting documents following public exhibition.

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2. BUILDING NO 3, NARROMINE AERODROME

Author	Director Governance
Responsible Officer	Acting General Manager
Link to Strategic Plans	CSP – 2.2.2 Actively encourage and support the growth and expansion of the existing aviation industry and the region's capacity to attract and establish new aviation business

Executive Summary

This report is presented to Council to consider removal of Building No 3, at the Narromine Aerodrome.

Report

Council at its Ordinary Meeting held on 8 November 2023, resolved that Council take possession of building No 3 at the Narromine Aerodrome, and seek expressions of interest for the removal/salvage of the building.

Council duly called for expressions of interest, with submissions closing Friday, 12 January 2024. No submissions were received.

Council has the option to repair the transportable building and utilise it for its own purposes or remove and dispose of it.

The building does not facilitate aviation activity or enhance the built environment. Given the level of its deterioration, it is recommended that it be removed and disposed of, with the site levelled and grassed.

Financial Implications

Removal of the building and contents is estimated to be in the order of \$25,000. Provision for this has not been made in the 2023/2024 budget. It is therefore recommended that funding be allocated from the Contingency Fund.

Legal and Regulatory Compliance

In accordance with section 377 of the Local Government Act 1993, Council cannot delegate the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).

Risk Management Issues

Council now has ownership of the building. Given its obvious structural damage, it must either be repaired or removed.

2. BUILDING NO 3, NARROMINE AERODROME (Cont'd)

Internal/External Consultation

Director Community and Economic Development
Manager Waste and Community Facilities

Attachments

Nil

RECOMMENDATION

That Council proceed with the removal and disposal of Building No 3 at the Narromine Aerodrome at a cost of approximately \$25,000 to be funded from the Contingency Fund.

Phil Johnston
Acting General Manager